# GAP TUITION ASSISTANCE PROGRAM

FY 2013



#### Helping Communities Meet the Learning Needs of All Their Children and Adults

State of Iowa
Department of Education
Grimes State Office Building
400 E. 14th Street
Des Moines, Iowa 50319-0146

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## **Purpose of the Report**

The Iowa Department of Education, Division of Community Colleges, prepares the GAP Tuition Assistance Report annually, per the requirements in Iowa Code, Section 260I. The report includes an overview of the program and a summary of program activities for fiscal year 2013.

#### Overview

The GAP tuition program was established to provide funding to community colleges for need-based tuition assistance to certain applicants for completion of continuing education certificate training programs aligned with in-demand occupations.

#### **Eligible Students**

Eligibility for tuition assistance under this program is based on financial need. During fiscal year 2013, eligibility was limited to persons earning incomes at or below 200% of the federal poverty level as defined by the most recently revised poverty income guidelines published by the United States Department of Health and Human Services. In fiscal year 2014, the income eligibility requirements will be raised to 250% of the federal poverty level. Criteria assessed in determining financial need includes, but is not limited, to:

- The applicant's family income for 12 months prior to the date of application.
- The applicant's family size.
- The applicant's county of residence.

An applicant must also have a demonstrated capacity to achieve the following outcomes:

- The ability to complete an eligible certificate program.
- The ability to enter a postsecondary certificate, diploma, or degree program for credit.
- The ability to gain full-time employment.
- The ability to maintain full-time employment over time.

Applicants for the program can be found eligible for partial or total tuition assistance. Only an applicant eligible to work in the United States may be approved for tuition assistance under this program. An individual may not be approved for tuition assistance under this program for more than one eligible certificate program.

#### **Eligible Costs**

Costs of a certificate program eligible for coverage by GAP tuition assistance include but are not limited to:

- Tuition
- Direct training costs.
- Required books and equipment.
- Fees including, but not limited to, industry testing services and background check testing services.

#### **About this Report**

The community college GAP Tuition Assistance Report is prepared each fiscal year. The report includes a summary of the program for fiscal year 2013 including approved programs, expenditures, participants, completers, and credentialing.

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#### **Eligible Programs**

Assistance can be provided to persons in eligible programs that meet the following criteria:

- 1. The program is not offered for credit, but is aligned with a certificate, diploma, or degree for credit, and does any of the following:
  - Offers a state, national, or locally-recognized certificate.
  - Offers preparation for a professional examination or licensure.
  - Provides endorsement for an existing credential or license.
  - Represents recognized skill standards defined by an industrial sector.
  - Offers a similar credential or training.
- 2. The program offers training or a credential in an in-demand occupation. In-demand occupations are occupations included in the following industries:
  - Information Technology
  - Health Care
  - Advanced Manufacturing
  - Transportation and Logistics
- 3. Any other industry designated as in-demand by a regional advisory board.

A complete list of approved programs can be found on the department's website at <a href="http://www.educateiowa.gov/index.php?option=com">http://www.educateiowa.gov/index.php?option=com</a> content&view=article&id=2685&Itemid=5170.

#### **Process**

An applicant for tuition assistance under the GAP tuition program is required to complete an initial assessment administered by the community college receiving the application to determine the applicant's readiness to complete an eligible certificate program. An applicant is then required to meet with a member of the staff for the eligible certificate program offered by the community college. The staff member will discuss the relevant industry, any applicable occupational research, and any applicable training relating to the eligible certificate program with the applicant. The discussion includes an evaluation of the applicant's capabilities, needs, family situation, work history, educational background, attitude and motivation, employment skills, vocational potential, and employment barriers. The discussion will also include potential start dates, support needs, and other requirements for an eligible certificate program.

A participant in an eligible certificate program who receives tuition assistance will be required to do all of the following:

- Maintain regular contact with staff members for the certificate program to document the applicant's progress in the program.
- Sign a release form to provide relevant information to community college faculty or case managers.
- Discuss with staff members for the certificate program any issues that may impact the participant's ability to complete the certificate program, obtain employment, and maintain employment over time.
- Attend all required courses regularly.
- Meet with staff members for the certificate program to develop a job search plan.

### **Analysis**

In fiscal year 2013, the community colleges received a state appropriation of \$2 million to implement the GAP Tuition Assistance Program. During the first quarter of the fiscal year, the colleges and the Iowa Department of Education established the allowable uses for these funds and the appropriation was distributed in October 2012.

The colleges underwent a significant implementation process to establish their GAP tuition program processes, referral networks, and approved programs in fiscal year 2013. Just under \$985,000 was spent during the year and 4,748 individuals were referred to the program. From the initial referrals, 1,959 interviews were scheduled and 898 participants were approved and accepted into the program. From the approved participants, 673 individuals received tuition assistance through the program during the year. The average amount spent on each participant in this program was \$1,463.

Four hundred eleven (411) students completed their certificate programs during the year, with 281 students still in training or scheduled for training as of June 30, 2013. There were 76 students that left the program and did not complete, and 130 students that were still working to schedule their training or had found employment that has delayed their start of training. Eighty-four percent (84%) of the completers have acquired a credential from this training. One hundred seventy-two (172) of the completers have found new employment while 80 students continued with their same employer but with increased duties. Thirteen (13) students were engaged in other full-time activities including postsecondary courses. One hundred forty-six (146) completers are currently looking for employment. Sixty-one percent (61%) of the completers are currently employed.

There are currently 191 approved certificate programs eligible for this program in Iowa. Certified Nursing Assistant (CNA) programs were the most utilized with over 24 percent of students working in these programs. Welding was the next most popular program as 17 percent of the students utilized these programs. Sixteen percent (16%) of the students participated in truck driver training/commercial driver's license training programs.

In breaking down the expenditures from fiscal year 2013, \$919,659 was spent on tuition assistance for approved participants, \$23,042 was spent on required books for the approved programs, \$18,450 was spent on equipment, and \$36,287 was spent on fees for assessments and testing.

# **GAP Tuition Program Summary**

|                   | Total Allocation | Total Expenditures | Referrals | Interviews<br>Scheduled | Approved Participants |
|-------------------|------------------|--------------------|-----------|-------------------------|-----------------------|
| Northeast Iowa    | \$99,875.00      | \$99,875.00        | 411       | 214                     | 82                    |
| North Iowa Area   | \$105,623.00     | \$4,495.00         | 12        | 3                       | 1                     |
| Iowa Lakes        | \$97,276.00      | \$5,565.75         | 22        | 22                      | 12                    |
| Northwest Iowa    | \$47,778.00      | \$40,545.00        | 29        | 16                      | 8                     |
| Iowa Central      | \$109,975.00     | \$0.00             | 17        | 1                       | 0                     |
| Iowa Valley       | \$93,052.00      | \$55,059.00        | 142       | 56                      | 45                    |
| Hawkeye           | \$139,022.00     | \$55,420.10        | 152       | 118                     | 42                    |
| Eastern Iowa      | \$173,124.00     | \$134,895.13       | 1025      | 357                     | 113                   |
| Kirkwood          | \$305,949.00     | \$205,795.42       | 902       | 190                     | 167                   |
| Des Moines Area   | \$309,637.00     | \$157,149.75       | 1261      | 684                     | 309                   |
| Western Iowa Tech | \$113,363.00     | \$112,970.94       | 91        | 75                      | 55                    |
| Iowa Western      | \$117,196.00     | \$19,868.20        | 128       | 37                      | 20                    |
| Southwestern      | \$48,537.00      | \$2,765.50         | 373       | 21                      | 7                     |
| Indian Hills      | \$152,082.00     | \$15,859.21        | 28        | 21                      | 11                    |
| Southeastern      | \$87,511.00      | \$74,395.00        | 155       | 144                     | 26                    |
| Total             | \$2,000,000.00   | \$984,659.00       | 4,748     | 1,959                   | 898                   |

# **GAP Tuition Program Expenditures**

|                   | Tuition      | Books       | Equipment   | Fees/Assessment/<br>Testing | Participants<br>Receiving<br>Assistance |
|-------------------|--------------|-------------|-------------|-----------------------------|---|
| Northeast Iowa    | \$99,875.00  | \$0.00      | \$0.00      | \$0.00                      | 82                                      |
| North Iowa Area   | \$4,495.00   |             |             |                             | 1                                       |
| lowa Lakes        | \$5,565.75   |             |             |                             | 12                                      |
| Northwest Iowa    | \$39,960.00  |             |             | \$585.00                    | 8                                       |
| Iowa Central      | \$0.00       |             |             |                             | 0                                       |
| lowa Valley       | \$47,826.00  | \$951.00    |             | \$6,282.00                  | 45                                      |
| Hawkeye           | \$46,310.00  |             | \$3,445.10  | \$5,665.00                  | 32                                      |
| Eastern Iowa      | \$123,764.91 | \$990.22    | \$3,645.00  | \$6,495.00                  | 113                                     |
| Kirkwood          | \$191,765.50 | \$5,317.75  | \$2,809.12  | \$5,903.05                  | 141                                     |
| Des Moines Area   | \$143,600.40 | \$9,739.35  |             | \$3,810.00                  | 140                                     |
| Western Iowa Tech | \$99,951.00  | \$5,994.00  | \$424.74    | \$6,601.20                  | 41                                      |
| Iowa Western      | \$18,325.00  |             | \$1,128.20  | \$415.00                    | 16                                      |
| Southwestern      | \$2,709.50   | \$50.00     |             | \$6.00                      | 5                                       |
| Indian Hills      | \$8,336.00   |             | \$6,998.21  | \$525.00                    | 11                                      |
| Southeastern      | \$74,395.00  |             |             |                             | 26                                      |
| Total             | \$906,879.06 | \$23,042.32 | \$18,450.37 | \$36,287.25                 | 673                                     |

# **GAP Tuition Program Approved Participants**

In Training/Scheduled For Training281Completed Training411Did Not Complete76Credential Rate84%

Note: 130 approved participants either deciding on training dates or found employment that prevented the start of training.

## **GAP Tuition Program Completers**

| New Employment                 | 172 |
|--------------------------------|-----|
| Same Employer/Increased Duties | 80  |
| Deceased                       | 0   |
| Other FT Activities            | 13  |
| Looking for Work               | 146 |
| Employment Rate                | 61% |

# **GAP Tuition Program Credentials Obtained and New Employment**

|                   | <b>Credentials Completed</b> | <b>Did Not Complete</b> | <b>New Employment</b> |
|-------------------|------------------------------|-------------------------|-----------------------|
| Northeast Iowa    | 59                           | 3                       | 28                    |
| North Iowa Area   | 1                            | 0                       | 0                     |
| Iowa Lakes        | 4                            | 3                       | 2                     |
| Northwest Iowa    | 8                            | 0                       | 7                     |
| Iowa Central      | 0                            | 0                       | 0                     |
| lowa Valley       | 34                           | 3                       | 5                     |
| Hawkeye           | 17                           | 11                      | 4                     |
| Eastern Iowa      | 80                           | 3                       | 16                    |
| Kirkwood          | 69                           | 35                      | 44                    |
| Des Moines Area   | 68                           | 11                      | 19                    |
| Western Iowa Tech | 37                           | 4                       | 25                    |
| Iowa Western      | 6                            | 0                       | 4                     |
| Southwestern      | 3                            | 0                       | 1                     |
| Indian Hills      | 8                            | 1                       | 2                     |
| Southeastern      | 17                           | 2                       | 15                    |
| Total             | 411                          | 76                      | 172                   |

# **GAP Tuition Program Training Status**

|                   | In Training/<br>Scheduled For<br>Training | Completed<br>Training | Did Not<br>Complete | Credential<br>Rate | New<br>Employment | Overall<br>Employment |
|-------------------|---|-----------------------|---------------------|--------------------|-------------------|-----------------------|
| Northeast Iowa    | 20  | 59                    | 3                   | 95.2%              | 28                | 42                    |
| North Iowa Area   | 0   | 1                     | 0                   | 100.0%             | 0                 | 0                     |
| lowa Lakes        | 5   | 4                     | 3                   | 57.1%              | 2                 | 4                     |
| Northwest Iowa    | 0   | 8                     | 0                   | 100.0%             | 7                 | 8                     |
| Iowa Central      | 0   | 0                     | 0                   | 0.0%               | 0                 | 0                     |
| Iowa Valley       | 8   | 34                    | 3                   | 92.0%              | 5                 | 15                    |
| Hawkeye           | 14  | 17                    | 11                  | 60.7%              | 4                 | 7                     |
| Eastern Iowa      | 30  | 80                    | 3                   | 96.0%              | 16                | 60                    |
| Kirkwood          | 37  | 69                    | 35                  | 66.4%              | 44                | 48                    |
| Des Moines Area   | 140                                       | 68                    | 11                  | 86.0%              | 19                | 19                    |
| Western Iowa Tech | 6   | 37                    | 4                   | 90.2%              | 25                | 26                    |
| Iowa Western      | 10  | 6                     | 0                   | 100.0%             | 4                 | 4                     |
| Southwestern      | 2   | 3                     | 0                   | 100.0%             | 1                 | 2                     |
| Indian Hills      | 2   | 8                     | 1                   | 88.9%              | 2                 | 2                     |
| Southeastern      | 7   | 17                    | 2                   | 82.0%              | 15                | 15                    |
| Total             | 281                                       | 411                   | 76                  |                    | 172               | 252                   |

# **GAP Tuition Certificate Programs Utilized**

| Certificate Program                | NICC | NIACC | ILCC | NCC | ICCC | IVCCD | нсс | EICC | ксс | DMACC | WITCC | IWCC | swcc | IHCC | scc | Percent |
|------------------------------------|------|-------|------|-----|------|-------|-----|------|-----|-------|-------|------|------|------|-----|---------|
| CNC                                | 29   |       |      |     |      |       |     | 4    | 3   |       |       |      |      |      |     | 4.01%   |
| Welding*                           | 33   |       |      |     |      |       | 18  | 8    | 22  | 60    |       | 10   |      |      |     | 16.82%  |
| Advanced                           |      |       |      |     |      |       |     |      |     |       |       |      |      |      |     |         |
| Manufacturing*                     | 15   |       |      |     |      |       |     |      | 8   |       |       |      | 1    |      |     | 2.67%   |
| Pharmacy Tech                      | 1    |       |      |     |      | 5     |     | 5    |     |       |       |      |      |      |     | 1.22%   |
| CNA*                               | 4    |       | 7    |     |      | 11    |     | 55   | 73  | 46    | 9     | 9    | 5    | 3    |     | 24.72%  |
| Truck Driver/CDL                   |      | 1     | 3    | 8   |      |       | 24  | 20   | 22  |       | 42    |      |      | 6    | 19  | 16.15%  |
| <b>Activity Coordinator</b>        |      |       | 1    |     |      |       |     |      |     |       |       |      |      |      |     | 0.11%   |
| EMT*                               |      |       | 1    |     |      |       |     | 2    |     |       |       |      | 1    |      |     | 0.45%   |
| Phlebotomist                       |      |       |      |     |      | 21    |     | 16   | 11  |       |       |      |      |      | 2   | 5.57%   |
| Utility Technician                 |      |       |      |     |      | 2     |     |      |     |       |       |      |      |      |     | 0.22%   |
| Career Pipe Welding                |      |       |      |     |      | 6     |     |      |     |       |       |      |      |      |     | 0.67%   |
| Logistics Technician*              |      |       |      |     |      |       |     | 3    |     |       | 1     |      |      |      |     | 0.45%   |
| Administrative                     |      |       |      |     |      |       |     |      |     |       |       |      |      |      |     |         |
| Assistant*                         |      |       |      |     |      |       |     |      | 16  | 47    |       |      |      |      |     | 7.02%   |
| Bookkeeping                        |      |       |      |     |      |       |     |      | 3   |       |       |      |      |      |     | 0.33%   |
| Office Professional*               |      |       |      |     |      |       |     |      | 6   |       |       |      |      |      |     | 0.67%   |
| Web Design*                        |      |       |      |     |      |       |     |      | 2   |       |       |      |      |      |     | 0.22%   |
| Graphic Design                     |      |       |      |     |      |       |     |      | 1   |       |       |      |      |      |     | 0.11%   |
| Building                           |      |       |      |     |      |       |     |      |     |       |       |      |      |      |     |         |
| Maintenance*                       |      |       |      |     |      |       |     |      |     | 40    |       |      |      |      | 5   | 5.01%   |
| Financial Services-<br>Call Center |      |       |      |     |      |       |     |      |     | 13    |       |      |      |      |     | 1.45%   |
| Medical Office                     |      |       |      |     |      |       |     |      |     | 13    |       |      |      |      |     | 1.43%   |
| Billing                            |      |       |      |     |      |       |     |      |     | 45    |       | 1    |      |      |     | 5.12%   |
| Sterile Processing                 |      |       |      |     |      |       |     |      |     | 13    |       |      |      |      |     | 3.1270  |
| Supply Tech                        |      |       |      |     |      |       |     |      |     | 24    |       |      |      |      |     | 2.67%   |
| Unit Clerk                         |      |       |      |     |      |       |     |      |     | 15    |       |      |      |      |     | 1.67%   |
| Patient Access                     |      |       |      |     |      |       |     |      |     | 19    |       |      |      |      |     | 2.12%   |
| Boilers*                           |      |       |      |     |      |       |     |      |     |       | 3     |      |      |      |     | 0.33%   |
| Diesel Locomotive                  |      |       |      |     |      |       |     |      |     |       |       |      |      | 2    |     | 0.22%   |
| Total                              | 82   | 1     | 12   | 8   | 0    | 45    | 42  | 113  | 167 | 309   | 55    | 20   | 7    | 11   | 26  | 898     |
| * Different combinati              |      | -     |      | _   | -    |       |     |      |     |       |       |      | -    |      |     |         |

#### Successes

The community colleges reported many different successes with their implementation of this program statewide during fiscal year 2014. The individuals who participated in the program were assisted in developing a career path that would help lead them to employment. In addition to the instruction that they received, the coaching that was supplied to them helped individuals learn how to promote the skills that they have to offer and to identify transferrable skills when interviewing for potential employment. The colleges have spent this first year developing processes for in-take of interested participants and this has led to increased collaboration and working closer with Workforce Investment Act (WIA) partners at the local level. During the first year, the colleges received positive feedback from the participants including comments about how they would not have been able to get their job without the program. These participants are completing a program with valuable job skills intended to lead them to success in obtaining or bettering their employment.

## **Challenges**

The community colleges have also identified various challenges that they faced during this first year of statewide implementation. The first challenge was the release of funds coming in October after 25 percent of the year had already passed. Several colleges identified the late start as causing a delay in getting their processes and programs in place until after the fiscal year was half over. In addition, the implementation of the program did require additional staffing requirements and since the colleges could not use the 2013 appropriation for these personnel expenses, these duties often fell to current employees who were already responsible for other tasks. This situation should significantly improve during fiscal year 2014, by including direct expenses as an allowable expense. Other challenges during the year included reaching the intended audience and recruiting eligible participants. More will be done in the future to market the GAP Tuition program. The follow-up requirements with students has also proved to be a challenge. The colleges will explore incentives for participants to remain in contact with the college after completing their training and ways in which the data collection can be conducted through the Department of Education and other state agencies.

# **GAP Tuition Certificate Programs Approved**

| College | Category                   | Certificate Program  | Length                         |
|---------|----------------------------|--|--------------------------------|
| DMACC   | Allied Health              | Advanced Nurse Aide  | 75 hours                       |
| DMACC   | Allied Health              | Certified Nurse Aide   | 75 hours                       |
| DMACC   | Allied Health              | Essentials of Health Careers<br>Certificate                    | 60 hours                       |
| DMACC   | Allied Health              | Medical Office Billing Certificate                             | 60 hours                       |
| DMACC   | Allied Health              | Patient Access Certificate                                     | 75 hours                       |
| DMACC   | Allied Health              | Sterile Processing/Supply Tech<br>Certificate                  | 60 hours                       |
| DMACC   | Allied Health              | Unit Clerk Certificate   | 76 hours                       |
| DMACC   | Information Technology     | Administrative Support Professional                            | 60 hours                       |
| DMACC   | Information Technology     | Basic Workplace Computing<br>Certificate                       | 48 hours                       |
| DMACC   | Information Technology     | Financial Services Academy Call<br>Center Training             | 72 hours                       |
| DMACC   | Information Technology     | Project Management Professional<br>Test Prep Boot Camp Program | 35 hours                       |
| DMACC   | Information Technology     | <b>UFED Logical Training Certificate</b>                       | 14 hours                       |
| DMACC   | Manufacturing              | <b>Building Maintenance Certificate</b>                        | 145 hours                      |
| DMACC   | Manufacturing              | CNC Operator Certificate                                       | 420 hours                      |
| DMACC   | Manufacturing              | Conditioned Air  | 60 hours                       |
| DMACC   | Manufacturing              | Manufacturing MIG Welding and Fabrication                      | 188 hours                      |
| DMACC   | Manufacturing              | MIG Welding for Manufacturing                                  | 104 hours                      |
| DMACC   | Transportation & Logistics | Commercial Vehicle Operator<br>Training Course                 | 240 hours                      |
| EICC    | Transportation & Logistics | Fork Truck Operator Certificate                                | 44 hours                       |
| EICC    | Transportation & Logistics | Logistics Technician   | 118.80 hours                   |
| EICC    | Transportation & Logistics | Truck Driving  | 314 hours                      |
| EICC    | Allied Health              | CNA  | 75 hours                       |
| EICC    | Allied Health              | Dialysis Technician  | 50 hours                       |
| EICC    | Allied Health              | EMT-P  | 1100 hours                     |
| EICC    | Allied Health              | Medication Aide  | 50 hours                       |
| EICC    | Allied Health              | Pharmacy Technician  | 104.5 hours                    |
| EICC    | Allied Health              | Phlebotomy Technician  | 84 class hours + 100 lab hours |

| College | Category                   | Certificate Program                                     | Length       |
|---------|----------------------------|---|--------------|
| EICC    | Allied Health              | Rehab Aide  | 65 hours     |
| EICC    | Manufacturing              | Basic GMAW  | 142 Hours    |
| EICC    | Manufacturing              | CNC Lathe Operator                                      | 216 Hours    |
| EICC    | Manufacturing              | CNC Mill Operator                                       | 216 Hours    |
| EICC    | Manufacturing              | CNC Operator  | 360 Hours    |
| EICC    | Manufacturing              | Manufacturing Fundamentals                              | 129.8 hours  |
| EICC    | Manufacturing              | Production Maintenance                                  | 228 Hours    |
| EICC    | Manufacturing              | Welding Basics  | 8 weeks      |
| HCC     | Manufacturing              | Industrial Finishes & Paints                            | 30 hours     |
| HCC     | Manufacturing              | Introduction to Industrial<br>Maintenance               | 30 hours     |
| HCC     | Manufacturing              | Welding: AWS Qualification                              | 30 Hours     |
| HCC     | Transportation & Logistics | CDL   | 96 hours     |
| HCC     | Transportation & Logistics | CDL   | 6 weeks      |
| ICCC    | Allied Health              | Certified Medication Aide Course                        | 52 hours     |
| ICCC    | Allied Health              | Certified Nurse Aide (CNA)                              | 75 hours     |
| ICCC    | Information Technology     | Administrative Specialist Certificate                   | 300 hours    |
| ICCC    | Manufacturing              | Production Welding Certificate<br>Program               | 165 hours    |
| ICCC    | Manufacturing              | Welding Certificate Program                             | 187.50 hours |
| ICCC    | Transportation & Logistics | Professional Truck Driver Institute<br>Certified Course | 390 hours    |
| IHCC    | Allied Health              | Activity Coordinator                                    | 75 hours     |
| IHCC    | Allied Health              | Advanced Emergency Medical<br>Technician                | 232 hours    |
| IHCC    | Allied Health              | Emergency Medical Responder                             | 88 hours     |
| IHCC    | Allied Health              | Emergency Medical Technician                            | 232 hours    |
| IHCC    | Allied Health              | Medication Aide   | 60 hours     |
| IHCC    | Allied Health              | Nurse Aide (CNA)  | 75 hours     |
| IHCC    | Allied Health              | Paramedic Core  | 1378 hours   |
| IHCC    | Allied Health              | Phlebotomy Technician                                   | 164 hours    |
|         |                            |   |              |

| College | Category                   | Certificate Program   | Length                     |
|---------|----------------------------|---|----------------------------|
| IHCC    | Manufacturing              | Electrical Systems Technician<br>Certificate                    | 560 hours                  |
| IHCC    | Manufacturing              | Fluid Systems Technician Certificate                            | 560 hours                  |
| IHCC    | Manufacturing              | GMAW Production Welding<br>Certificate                          | 60 hours                   |
| IHCC    | Manufacturing              | GMAW/GTAW Production Welding<br>Certificate                     | 75 hours                   |
| IHCC    | Manufacturing              | GTAW Production Welding<br>Certificate                          | 60 hours                   |
| IHCC    | Manufacturing              | Industrial Maintenance Technician<br>Certificate                | 1680 hours                 |
| IHCC    | Manufacturing              | Manufacturing Production<br>Technician Certificate              | 43 hours                   |
| IHCC    | Manufacturing              | Refrigeration Heating/Cooling<br>Systems Technician Certificate | 560 hours                  |
| IHCC    | Transportation & Logistics | Commercial Driver Training                                      | 216 hours                  |
| IHCC    | Transportation & Logistics | Diesel Locomotive Technician<br>Certificate                     | 400 hours                  |
| ILCC    | Allied Health              | Activity Coordinator Training                                   | 75 hours                   |
| ILCC    | Allied Health              | Advanced Emergency Medical<br>Technician                        | 232 hours                  |
| ILCC    | Allied Health              | Certified Nurse Aide (CNA)                                      | 75 hours                   |
| ILCC    | Allied Health              | Emergency Medical Technician                                    | 232 hours                  |
| ILCC    | Allied Health              | Medication Aide   | 50 hours                   |
| ILCC    | Manufacturing              | Welding: AWS Qualification                                      | 30 hours                   |
| ILCC    | Transportation & Logistics | Professional Driver Preparation<br>Program                      | 180 hours                  |
| IVCCD   | Allied Health              | CNA   | 75 hours                   |
| IVCCD   | Allied Health              | EMT   | per educational guidelines |
| IVCCD   | Allied Health              | Medication Aide   |                            |
| IVCCD   | Allied Health              | Pharmacy Tech   |                            |
| IVCCD   | Allied Health              | Phlebotomy Tech   |                            |
| IVCCD   | Manufacturing              | Career Pipe Welding   | 48 hours                   |
| IVCCD   | Manufacturing              | HVAC Basic  | 96 hours                   |
|         |                            |   |                            |

| College | Category                   | Certificate Program   | Length      |
|---------|----------------------------|---|-------------|
| IVCCD   | Manufacturing              | Machine Operator Program                                    |             |
| IVCCD   | Manufacturing              | MIG (Wire) Welding  | 48 hours    |
| IVCCD   | Manufacturing              | Utility Technician Program                                  |             |
| IVCCD   | Manufacturing              | Welding for Maintenance and Repair                          | 24 hours    |
| IVCCD   | Transportation & Logistics | Professional Driver Prep Program                            | 160 hours   |
| IWCC    | Allied Health              | Activity Coordinator  | 75 hours    |
| IWCC    | Allied Health              | CNA   | 75 hours    |
| IWCC    | Allied Health              | Certified Medication Aide                                   | 50 hours    |
| IWCC    | Allied Health              | Emergency Medical Responder                                 | 60 hours    |
| IWCC    | Allied Health              | EMT-A   | 210 hours   |
| IWCC    | Allied Health              | EMT-B   | 120 hours   |
| IWCC    | Allied Health              | ICD 10 Professional Coding                                  | 40 hours    |
| IWCC    | Allied Health              | Medical Coding  | 100 hours   |
| IWCC    | Allied Health              | Paramedic   | 1100 hours  |
| IWCC    | Allied Health              | Pharmacy Tech   | 240 hours   |
| IWCC    | Allied Health              | Phlebotomy  | 192 hours   |
| IWCC    | Allied Health              | Rehabilitation/Restorative Aide                             | 65 hours    |
| IWCC    | Bio/Life Sciences          | 30 hour Wastewater Treatment                                | 30 hours    |
| IWCC    | Bio/Life Sciences          | 30 hour Water Treatment                                     | 30 hours    |
| IWCC    | Information Technology     | Basic Workplace Computing<br>Certificate - Level 2          | 46.50 hours |
| IWCC    | Manufacturing              | Advanced Workplace Computing<br>Certificate                 | 71.5 hours  |
| IWCC    | Manufacturing              | Electrical Maintenance                                      | 336 hours   |
| IWCC    | Manufacturing              | Power Train and Driveline Certificate                       | 608 hours   |
| IWCC    | Manufacturing              | Production Welding  | 108 hours   |
| IWCC    | Manufacturing              | Production Welding Certificate –<br>Combination SMAW & GTAW | 108 hours   |
| IWCC    | Manufacturing              | Renewable Energy Certificate                                | 352 hours   |
| IWCC    | Manufacturing              | Welding   | 32 hours    |
| KCC     | Allied Health              | Nurse Aide*   | 75 hours    |
| KCC     | Allied Health              | Phlebotomy  | 90 hours    |
|         |                            |   |             |

| College | Category                              | Certificate Program  | Length       |
|---------|---------------------------------------|--|--------------|
| KCC     | Information Technology                | Administrative Assistant Certificate                         | 148.50 hours |
| КСС     | Information Technology                | Advanced Workplace Computing Certificate                     | 72 hours     |
| KCC     | Information Technology                | Basic Workplace Computing<br>Certificate                     | 48 hours     |
| KCC     | Information Technology                | Bookkeeping Computer Certificate                             | 98 hours     |
| KCC     | Information Technology                | Business Computing Professional<br>Certificate               | 120 hours    |
| KCC     | Information Technology                | Call Center  | 280 hours    |
| KCC     | Information Technology                | IT Foundations   | 136 hours    |
| KCC     | Information Technology                | Office Administrative Assistant<br>Certificate               | 199 hours    |
| KCC     | Information Technology                | Office Professional Computing Certificate                    | 104 hours    |
| KCC     | Information Technology                | Website Design Certificate                                   | 104 hours    |
| KCC     | Information Technology                | Website Development Certificate                              | 132 hours    |
| KCC     | Manufacturing                         | CNC Lathe Operator Level 1 *                                 | 64 hours     |
| KCC     | Manufacturing                         | CNC Machinist Certificate (includes all 4 *marked trainings) | 256 hours    |
| KCC     | Manufacturing                         | CNC Milling Operator Level 1 *                               | 64 hours     |
| KCC     | Manufacturing                         | Combination Welding 254 hour<br>Certificate (expanded)       | 254 hours    |
| KCC     | Manufacturing                         | Combination Welding Certificate                              | 132 hours    |
| KCC     | Manufacturing                         | Electro Mechanical Certificate                               | 336 hours    |
| KCC     | Manufacturing                         | Industrial Maintenance Certificate                           | 112.2 hours  |
| KCC     | Manufacturing                         | Job Planning, Benchwork & Layout *                           | 64 hours     |
| KCC     | Manufacturing                         | Logistics/Supply Chain Certificate                           | 160 hours    |
| KCC     | Manufacturing                         | Manufacturing Basics & CNC<br>Machinist Certificate          | 333 hours    |
| KCC     | Manufacturing                         | Measurement, Materials & Safety *                            | 64 hours     |
| КСС     | Manufacturing                         | Modern Manufacturing Certificate<br>Series                   | 77 hours     |
| KCC     | Manufacturing                         | Production MIG Welding                                       | 110 hours    |
|         | · · · · · · · · · · · · · · · · · · · | · · · · · · · · · · · · · · ·                                |              |

| College | Category                   | Certificate Program                                  | Length              |
|---------|----------------------------|--|---------------------|
| KCC     | Transportation & Logistics | Class A Driver Training                              | 220 Hours – 4 Weeks |
| KCC     | Transportation & Logistics | Class B Driver Training                              | 80 Hours – 2 Weeks  |
| NCC     | Transportation & Logistics | Professional Driver Prep                             | 180 hours           |
| NIACC   | Allied Health              | Activity Coordinator                                 | 4 credits           |
| NIACC   | Manufacturing              | NIACC Production Welding                             | 40 hours            |
| NIACC   | Manufacturing              | Steam Plant Ops I                                    | 30 hours            |
| NIACC   | Manufacturing              | Steam Plant Technician                               | 30 hours            |
| NIACC   | Transportation & Logistics | NIACC Class A CDL Mini-Course                        | 20 hours            |
| NIACC   | Transportation & Logistics | Professional Driver Prep                             | 3 weeks (17 days)   |
| NICC    | Allied Health              | Certified Nurse Aide                                 | 75 hours            |
| NICC    | Allied Health              | Pharmacy Technician                                  | 250 hours           |
| NICC    | Information Technology     | A+ Certificate                                       | 40 hours            |
| NICC    | Information Technology     | AutoCAD  | 120-132 hours       |
| NICC    | Information Technology     | Cyber Security Certificate                           | 40 hours            |
| NICC    | Information Technology     | Information Technology Storage<br>Certificate        | 80-100 hours        |
| NICC    | Information Technology     | Information Technology Main Frame<br>Certificate     | 80-100 hours        |
| NICC    | Information Technology     | Information Technology Middleware<br>DBA Certificate | 160 hours           |
| NICC    | Information Technology     | Information Technology UNIX<br>Certificate           | 150-200 hours       |
| NICC    | Information Technology     | MQ Technical Boot camp Certificate                   | 40 hours            |
| NICC    | Information Technology     | ProE   | 40 hours            |
| NICC    | Manufacturing              | CNC  | 108 hours           |
| NICC    | Manufacturing              | Introduction to Modern<br>Manufacturing Boot camp    | 40 hours            |
| NICC    | Manufacturing              | Virtual Pain Certificate                             | 56 hours            |
| NICC    | Manufacturing              | Welding  | 80 hours            |
| NICC    | Manufacturing              | Welding Certificate                                  | 100 hours           |
| SCC     | Allied Health              | Activity Director                                    | 75 hours            |
| SCC     | Allied Health              | Certified Med Aide                                   | 40 hours            |
| SCC     | Allied Health              | Phlebotomy Class                                     | 40 hours            |

| College | Category                   | Certificate Program   | Length                     |
|---------|----------------------------|---|----------------------------|
| SCC     | Information Technology     | IC3   | 60 – 90 hours              |
| SCC     | Information Technology     | MOS Certifications: Word, Excel,<br>Access, PowerPoint, Outlook | 60 hours/application       |
| SCC     | Transportation & Logistics | Commercial Drivers License Class A                              | 160 hours                  |
| SCC     | Manufacturing              | Industrial Operations - Maintenance<br>Skills                   | 240 hours                  |
| SCC     | Manufacturing              | Manufacturing Skills Certificate                                | 196 hours                  |
| SCC     | Manufacturing              | MSSC Certified Production<br>Technician (CPT)                   | 90 -140 hours              |
| SWCC    | Allied Health              | EMS Training Course - Advanced<br>Emergency Medical Technician  | per educational guidelines |
| SWCC    | Allied Health              | EMS Training Course - Emergency<br>Medical Responder            | per educational guidelines |
| SWCC    | Allied Health              | EMS Training Course - Emergency<br>Medical Technician           | per educational guidelines |
| SWCC    | Allied Health              | Medication Aide   | 50 hours                   |
| SWCC    | Allied Health              | Nurse Aide  | 75 hours                   |
| SWCC    | Allied Health              | Resident Attendant Training                                     | 60 hours                   |
| SWCC    | Manufacturing              | Basic Welding Certificate                                       | 150 hours                  |
| SWCC    | Manufacturing              | Introduction to Manufacturing                                   | 72 hours                   |
| SWCC    | Manufacturing              | MIG - Gas Metal Arc Welding<br>(GMAW)                           | 24 hours                   |
| SWCC    | Manufacturing              | MIG & TIG Welding Certificate                                   | 48 hours                   |
| SWCC    | Manufacturing              | TIG - Gas Tungsten Arc Welding<br>(GTAW)                        | 24 hours                   |
| WITCC   | Allied Health              | Nursing Assistant Program                                       | 75 hours                   |
| WITCC   | Allied Health              | Pharmacy Technician   | 93 hours                   |
| WITCC   | Information Technology     | Basic Computer/Networking                                       | 80 hours                   |
| WITCC   | Information Technology     | VM ware Certification   | 80 hours                   |
| WITCC   | Manufacturing              | Boiler Operator   | 10 weeks                   |
| WITCC   | Manufacturing              | Instrumentation Tech  | 10 weeks                   |
| WITCC   | Manufacturing              | Lube Tech   | 10 weeks                   |
|         |                            |   |                            |

| <b>GAP Tuition</b> | <b>Program</b> | FY | 2013 |
|--------------------|----------------|----|------|
|--------------------|----------------|----|------|

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| College | Category                   | Certificate Program        | Length   |
|---------|----------------------------|----------------------------|----------|
| WITCC   | Manufacturing              | Parts Tech                 | 10 weeks |
| WITCC   | Manufacturing              | Renewable Fuels Technician | 20 weeks |
| WITCC   | Manufacturing              | Waste Water Treatment      | 30 hours |
| WITCC   | Manufacturing              | Water Treatment            | 30 hours |
| WITCC   | Manufacturing              | Welding                    | 4 weeks  |
| WITCC   | Transportation & Logistics | CDL                        | 4 weeks  |
| WITCC   | Transportation & Logistics | Dispatch & Load Planning   | 16 weeks |
| WITCC   | Transportation & Logistics | Warehouse Management       | 16 weeks |

